



Political Officer in the Political, Legal and Communications Team

The Embassy of Switzerland in London plans to recruit a **Political Officer** for a fixed term two-year contract starting from 1 February 2026 (or by agreement). The post holder will work within the Political, Legal Affairs and Communications Team. The position will be full time (100%). The application deadline is 16 December 2025.

The position represents a unique opportunity to work on a variety of issues in a dynamic team, at the heart of the Embassy of Switzerland in London. It offers exposure to an extensive range of topics and partners, reflecting the close Swiss-UK relations and London's status as a global hub for policymakers, analysts and media.

Main duties and responsibilities:

- Responsibility for specific projects and topics within the team's priority areas: British domestic and foreign policy, Swiss-UK bilateral relations, multilateral policy (incl UN Security Council) and public diplomacy.
- Researching, providing analysis and drafting reports on British politics and a broad range of topics of interest - in particular migration, human rights issues, security policy, sanctions policy and AI/cyber.
- Participation in and organisation of visits, events and meetings.

Requirements:

- Strong interest in and understanding of British politics and Swiss foreign policy
- At least 1-2 years of relevant work experience
- Excellent written and spoken skills in English
- Native-level command of one or more of the Swiss official languages (German, French, Italian)
- Master's degree
- Candidates with a UK work permit preferred

All applicants must submit the following documents in electronic format:

- Letter of application (in German, French or Italian)
- Curriculum vitae
- Copy of university degree or transcripts, as well as all previous work or internship documentation
- Details of two persons who could be contacted for a reference

What we expect:

- High degree of personal integrity and trustworthiness
- Ability to work both independently and as part of a team
- Willingness to work under pressure
- Flexibility for working outside office hours occasionally
- Social skills

We offer:

- Interesting and challenging work in a foreign diplomatic mission
- Competitive salary relative to experience
- British and some Swiss public holidays

Applications should be sent to London.jobs@eda.admin.ch

Please indicate in the subject line "Political Officer" to ensure timely processing of your application.