



Birth of a child in Iceland to parents who are not married: entry in the Swiss civil status register

15.06.2022

Documents to submit

- Birth certificate*** with name of the child and both parents.
- Copy of the foreign passport of the child, if already existing.
- Certified copy of **acknowledgement of paternity*** (*Form A-154*)
If the parents are registered in a **cohabitation** in Iceland, the document is not necessary.

For the Icelandic parent:

- Birth certificate*** with name of the parents.
- Confirmation of marital status*** at the time of the child's birth. (Certificate of marital status or Certificate of cohabitation)
 - o If **divorced**, additionally a legalized copy of the **divorce certificate*** (*Notification of final divorce, with confirmation of entry into force*).
 - o If **widowed**, additionally a legalized copy of **death certificate***.
- Certificate*** of residence at time of birth.
- Certificate** regarding **change of name and surnames*** (*Certificate of change of name*), if applicable.
- A copy of the Icelandic passport (pages with personal data and signature).

For the Swiss parent:

- A copy of the passport (pages with personal data and signature).
- If the Swiss parent is not registered as a Swiss Abroad and the child will continue to live in Iceland, the child and the foreign parent must be registered in the register of the Swiss Abroad. Information on this subject is published on our [website](#).

If an entry already exists in the Swiss civil status register, certain documents may no longer be required.

The original documents are submitted to the civil status authority concerned in Switzerland and **must not be older than six months**. They will not be returned. Photocopies are not accepted. Additional documents may be required if necessary.

All documents, certificates and certified copies must be submitted **as originals** (exception: copies of passports).

All documents from Iceland (marked with *) must be legalized with an apostille (**see legalization**).

...see also back side →

Translation

Documents in English are accepted.

Legalisation

All documents from Iceland (marked with *) must be legalized with **an apostille**.

In Iceland, apostilles are issued by the Ministry for Foreign Affairs <https://www.government.is/ministries/ministry-for-foreign-affairs/>.

Fees

Entry of the birth in the Swiss civil status register is free of charge.

Further information

If civil status documents do not come from Iceland or Switzerland, please contact the Regional Consular Centre in Stockholm beforehand. Depending on the origin of the documents, different regulations apply and the processing can take more time.

Please be informed that civil status affairs have to be registered chronologically in the Swiss Civil Register.

All submitted documents and certificates will be verified and sent to the competent authorities in Switzerland for registration in the Swiss Civil Register. A delay of **at least two months** is to be expected until the birth is registered. After this period, the [civil status office](#) responsible for the Swiss national's place of origin can provide information on the status of the registration and issue certificates (such as family certificate or confirmation of birth) upon request. The Regional Consular Centre informs the involved person by email, as soon as the civil status authorities decided about the inscription in the Register.

Only after the completed registration of birth in the Swiss Civil Register, an application for a Swiss passport and/or Identity card may be submitted. The parents may file such an application through the website www.schweizerpass.ch. (Passport and identity card for Swiss citizens living abroad > online application).

Should you have any questions, please do not hesitate to contact the Regional Consular Centre in Stockholm by e-mail or telephone.

Where to obtain the documents

Birth certificate

→ Registers Iceland

Certified copy of Acknowledgement of paternity (*Form A-154*)

→ Registers Iceland

Certificate of civil status

→ Registers Iceland

Certificate of change of name

→ Registers Iceland

Certificate of residence

→ Registers Iceland