



Checklist for Student Visa with a stay in Switzerland for more than 90 days

The application for a student visa has to be submitted personally at the Visa Section, Embassy of Switzerland, Ashrafieh, Ave. Fouad Chehab, Bourj Al-Ghazal, 14th floor, between Monday and Friday, from 08:30 am to 11:00 am, at least three months prior to the travel date. To book an appointment, contact the visa section by phone +961 1 324 129 or by e-mail beirut.visa@eda.admin.ch.

The national (type D) visa application form is free of charge and can be downloaded from the following website: <https://www.sem.admin.ch/sem/en/home/themen/einreise/visumantragsformular.html>.

Kindly submit three application forms and two sets of the required documents as specified below. Please submit the documents in exact order given below; please do not staple any document.

1.	Valid national passport (issued within the last 10 years and with at least 3 months after the planned entry date in the Schengen territory and with at least two blank pages).
2.	4 passport size pictures, full face, no head or face cover(s) that prevent(s) full visibility of the facial features, picture no older than 6 months (size 35 – 40 mm in width, no copy or scanned picture): 3 pictures pasted on the three application forms, the 4th picture to be clipped on top right hand corner of the visa form.
3.	3 x D Visa application form completed, all forms signed in original by the applicant.
4.	2 x clear copies of the 1st page of the passport (bio data) & the Schengen visas in case of any.
5.	2 x (1 original + 1 copy) Motivation letter (in English or a Swiss language) signed by the student, indicating: Why you decided to study in Switzerland, how these studies will be beneficial for your career and mentioning that you will leave Switzerland at the end of the studies.
6.	2 x (1 original + 1 copy) Curriculum vitae (in English or a Swiss language).
7.	2 x copy acceptance / confirmation letter from the School /University in Switzerland confirming the registration.
8.	2 x copy academic degrees (School Certificates/University Certificate) with English or Swiss language translation.
9.	For non-Lebanese citizens: two copies of valid residence card in Lebanon.
10.	For the finances: Bank statement showing the activity of the last 6 months, 1 original + 1 copy. In case father or mother are the sponsor: same bank document. If the sponsor lives in Switzerland, letter from the sponsor explaining the situation.
11.	2 x (1 original + 1 copy) translated family register.
12.	Visa fee: Visas for students with the purpose of study in Switzerland are free of charge.

Kindly note: The Embassy reserves the right to ask for additional documents if needed.

The authorization for the application lies in the competence of the migration offices in Switzerland and this procedure takes around 8 to 10 weeks.