



## Checklist for National Visa D for Switzerland: Family reunion

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                     |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|
| Please submit the documents in the exact order given below, please do not staple any document.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <input checked="" type="checkbox"/> |
| <p><b>Visa application form:</b></p> <ul style="list-style-type: none"> <li>➤ Completed and signed by the applicant (<b>3 copies, signature in handwriting</b>)</li> <li>➤ The visa application form is free of charge and can be downloaded from the website:<br/><a href="https://www.sem.admin.ch/sem/en/home/themen/einreise/visumantragsformular.html">https://www.sem.admin.ch/sem/en/home/themen/einreise/visumantragsformular.html</a></li> </ul> <p><b>Important information for minors</b> (under the age of 18)<br/>Both parents must sign the visa application form and the following additional documents are required:</p> <ol style="list-style-type: none"> <li>The birth certificate of the minor (containing both parents names). If the document is not in German, English, French or Italian, a translation by an official translator in one of those languages is needed.</li> <li>Copies of passports from both parents</li> <li><a href="#">Consent letter</a> of parents who do not travel with minor, certified by a Canadian authority.</li> <li>The relevant court documents, if only one parent has guardianship.</li> <li>Death certificate, if one of the parents passed away.</li> </ol> | <input type="checkbox"/>            |
| <p><b>Three legible photocopies of your passport</b> (photo, data and signature pages only)</p> <ul style="list-style-type: none"> <li>➤ Your passport must be valid at least three months beyond the intended stay, issued within the previous ten years. The passport must have at least two blank visa pages.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <input type="checkbox"/>            |
| <p><b>Two loose passport size pictures</b> according to <a href="#">requirements</a></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <input type="checkbox"/>            |
| <p><b>Proof of residency:</b><br/>If you are not a Canadian citizen, <b>two photocopies of your proof of residency</b> in Canada (PR card, both sides copied on one sheet OR Canadian work or study permit and visa in your passport)</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <input type="checkbox"/>            |
| <p><b>Visa Fee</b></p> <ul style="list-style-type: none"> <li>➤ Information listed on the website.</li> </ul> <p><b>Children and spouses of SWISS and EU/EFTA nationals</b> are exempt from visa fees only if they include a copy of the Swiss or EU passport of parent or spouse and proof of family relation (marriage/birth certificate)</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <input type="checkbox"/>            |
| <p><b>Supporting documents</b><br/><b><u>Please note, each and every supporting document must be provided in duplicate</u></b></p> <ul style="list-style-type: none"> <li>➤ Copy of a valid passport (and, if applicable, copy of the valid Swiss residence permit) of spouse/partner/parent.</li> <li>➤ <b>Spouse:</b> Copy of marriage certificate or registered partnership</li> <li>➤ <b>Children:</b> Copy of birth certificate mentioning names of both parents</li> <li>➤ <b>Spouse and children of Swiss nationals:</b> The marriage/partnership/birth must be registered with the competent civil status authorities in Switzerland. Please contact the Consulate for information.</li> <li>➤ If you are in a <b>common law relationship</b>, please outline your relationship (for how long you have known your partner and have been living with him/her at the same address). Please list your common children</li> </ul>                                                                                                                                                                                                                                                                                   | <input type="checkbox"/>            |

**Please note:**



- National visas are reviewed by immigration officials (cantonal migration office) in Switzerland. This means that all mentioned supporting documents are **strongly suggested**. Missing documents may delay the visa process.
- If you cannot provide a document, mention the reason for it (**explanation in duplicate**)
- The cantonal immigration office in Switzerland may contact you if further documentation is needed.
- The Consulate may request a personal interview or additional documents at any time during the visa process
- Once you submitted the application, the Consulate does not have access to your file and, hence, does not know the status of your application
- Once your visa has been approved, you will be informed by the immigration office and a file number will be given to you (in German: ZEMIS, in French: SYMIC, in Italian: SIMIC). Please contact the competent Consulate for further instructions when you have received the file number or a confirmation that your visa has been approved.